



Dear RSU1 Staff:

RSU1 Help-A-Kid is a newly formed 501.c.3 organization (built upon the original Help A Kid) that was developed to provide funding to support and enhance the schools in Regional School Unit 1. We hope that Help-A-Kid will contribute to the spirit and enthusiasm of our communities for our schools and our students. We are ready to begin awarding grants to augment the vision and programs within our school system.

Since we are a new organization, our funds are limited and we are asking that requests for grants be limited to \$1,000 and below. During this first application process, all requests should involve enhancing the educational experience with technology. This purposefully broad focus could include the application of technology in the classroom to enhance learning, or it could be an educational experience in itself, such as providing exposure to technology to increase the student's awareness and understanding. We ask that you submit your funding requests to us no later than October 19, 2011.

The following pages detail the application requirements and process. We look forward to assisting you. Together we can make a difference.

Sincerely,

RSU1 Help A Kid Board of Trustees

Suzanne Lufkin Weiss, Board Chair

Joseph Byrnes  
Judith Dillon  
Chet Garrison  
Barbara Lee Gaul

Marie James  
Douglas Nelson  
Andrew Perry  
William Racine

RSU1 Help-a-Kid  
A 501(c)3 Organization  
4 Sheridan Road  
Bath, Maine 04530



## Proposal Request Application

RSU1 Help-a-Kid encourages applications for projects which help meet our goals:

1. Expanding educational opportunities
2. Fostering creativity
3. Enhancing academic excellence
4. Creating innovative, self-sustaining experiences.

Funding priorities include meeting at least one of the following criteria:

1. Ideas that support our educational philosophy and goals
2. Innovative educational projects/programs/items that augment the curriculum in a meaningful way.
3. Projects/programs/items that will directly impact a significant number of students and/or teachers over an extended period of time.
4. Evidence of a well-conceived, clearly described project that demonstrates carefully researched budgeting of projects/programs/items.

The procedures for collecting granted funds will be attached to all award letters as well as Foundation contacts. All allocated funds are to be collected within 6 months of notification of the award unless an extension is requested in writing. It is the recipient's responsibility to ensure that the project/program complies with all appropriate municipal, School Board, corporate and/or other agency's rules and regulations prior to submission of the request. Additionally, the recipients will be required to submit a program evaluation outlining the strengths and weaknesses of the funded project/program. All materials purchased with these funds will remain the property of the RSU1 School System. Finally, recipients will work with the RSU1 Help-a-Kid Foundation to publicize the project/program within the community.

Applications may be received at any time but must be received 30 days prior to award dates to be considered for review.

Submit grants electronically to:

Allison Jacobs @ [ajacobs@rsu1.org](mailto:ajacobs@rsu1.org)

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Project title and curriculum area(s): \_\_\_\_\_

School/Organization: \_\_\_\_\_ Total Funding requested: \_\_\_\_\_

Contact name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date submitted: \_\_\_\_\_ Date Received \_\_\_\_\_ By: \_\_\_\_\_

Principal Approval: \_\_\_\_\_ Superintendent Approval: \_\_\_\_\_

Please attach a one page description of the project to include the following information:

1. How this project fosters innovation and excellence
2. What group(s) will be targeted and the number of students who will benefit
3. What the goal of the project is and who will benefit
4. What are the specific learning outcomes expected
5. The long-term benefit for our schools
6. How this project will be sustained, if needed, beyond this grant
7. Efforts which have been made to raise funds for this project
8. How you will know that this has been a successful project and how this will be documented

Anticipated start date: \_\_\_\_\_ Expected completion date: \_\_\_\_\_

**Proposed Budget**

	<b>COST</b>
Supplies/Materials to be funded by this grant:	\$ _____
Purchased Services (itemized costs)	\$ _____
Equipment (itemized costs)	\$ _____
Funding expected from other sources (list sources/amounts)	\$ _____
Total cost of Project	\$ _____
Less funds requested from other sources	\$ _____
Net amount requested	\$ _____

Office Use only:

Date Reviewed: \_\_\_\_\_ Final Outcome: \_\_\_\_\_

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